



2018-2019 Wilkinson School Community Council

April 1, 2019

Meeting Minutes - Approved

The 2018-2019 Chair, Angelina Diassiti called the meeting to order at 6:40 pm.

Agenda

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| 1. Approval of April Agenda | 4. Committee Updates <ul style="list-style-type: none">- Derby- Finance- Fun Fair | 5. New Business <ul style="list-style-type: none">- Infectious Disease Policy Discussion |
| 2. Approval of February Minutes | | 6. Adjournment of Council Meeting |
| 3. Principal's Update | | |
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Attendance

Present:

Allan Kelly (Principal)
Angelina Diassiti (Chair)
Stephanie Lamb (Vice Chair)
Ben Elling (Treasurer)
Sophie Barbier (Staff)
Kostas Kotsampouikidis (Staff)
Rob Jefferson
Safran Lafeer
Lilian Ling
Elizabeth Manafò
April Moon

Brenda Ohngemach
Fernanda Perdikaris
Jennifer Stiff
Dayna Tekatch
Julia Warrender
Lisa Zivontsis

Guests:

Christine Nicolau
Ryan Kennedy
Michelle

Regrets:

Jenny Georgiou (VP)
Shanna Breslin (Secretary)
Anthea Moreau (Dandy Lion)
Elizabeth Dhuey
Michela Pasquali

Absent:

1. Approval of April Agenda

- Fernanda and Lisa approved.

2. Approval of February Minutes

- Julia and Dayna approved.



3. Principal's Update: Allan Kelly

- Staffing Process: Overall, there will be an increase in students but a decrease in staffing resources for the 2019/2020 academic year.
 - The staffing allocation is 28 teachers (down from 29.5). Our population is projected to rise by 17.5 kids > Losing 1 teacher (French, Kindergarten) and preparation coverage (0.5).
 - The staffing model looks like the following:
 - 4 vs. 5 kindergarten classes at 29 students (maximum capacity)
 - 4 vs 5 Extended French classes (class range of 31-32 students)
 - There will be an EF Grades 4/5 split
 - 1.5 Phys Ed teachers
 - 2 staff surplus as well as staff leaving
 - staff returning /sabbaticals ending and returning from other schools
 - TDSB places Wilkinson's 2019-2020 population projection 1 student below the threshold for having 4 Extended French classes as well as 1 student below the threshold for a 5th kindergarten class. If the population breakdown looks different in September, we may have to re-structure, but at that point, we will need to hire new teachers.
- We will begin an outdoor education program for kindergarten students and are looking for staffing candidates to support the new model.
- Soccer nets have been put up and should be secured in place shortly.
- A Kindness project is underway this week (a dog is visiting the classrooms and will interact with the students).
- Track and Field: Volunteers are needed (we will participate in up to 3 meets).
 - May 7th is the first meet at Birchmount.
 - The Wilkinson Track and Field day is tentatively scheduled on 3 different dates at the end of April > weather closer to the time will determine the actual date.
- Uke day is June 13, 2019.
- Retirement: Principal Kelly will retire at the end of June 2019.
 - The process for identifying the incoming principal is not yet established > input from Parent Council is recognized.



4. Committee Reports

Committee members provided an update of upcoming and ongoing initiatives.

Wood Car Derby: Ben Elling and Angelina Diassiti On Behalf of Rob Jefferson

- This year's Derby was a success with ~\$5000 net profit overall.
- The concessions area made a net profit of \$580.
- We spent less than budgeted > There were no track maintenance expenses this year, but we will leave the budget as is for the years when maintenance has to be done.
- The shared file for tracking the Derby finances worked really well with different Council members logging deposits and expenses > It kept the finances on track.

Finance: Ben Elling

- Events are on budget so far this year.
- Pizza Lunch: net ~\$5600 and online payment system working well.
- Bake Sale: ~\$1200 (possible underestimation – TBC); Lilian submitted a profit and loss statement which aided the process.
- Fall Fest: net \$320
- Movie Night: net \$260 with 2 more events until end of year.
 - We're using up our supplies for the next two Movie Nights. Our expenses will be low; however, we don't seem to get many donations at the door at Movie Nights.
 - **Update/correction:** The January 25th and March 29th Movie Night intake amounts weren't factored in: Net Income for MN currently stands at \$1364.

Fun Fair: April Moon

- Fun fair is June 15, 2019!
- "Lead" volunteers are needed for the day of > role is to be a stand in person to receive vendors, help setup outdoor events, and monitor specific areas (e.g., bouncy castles or the carnival games)
- Many tasks are available leading up to the event if people are unavailable on the day of but would like to get involved (small or large roles).
- Permit for Wilkitchen is confirmed but permit for Saturday needs to be confirmed
- **April to Follow up with Jenny on the status of the Fun Fair permit.**
- **Council members interested in volunteering for Fun Fair can email April directly or email Council to have the request forwarded to April.**



Other:

- Comment from Admin: The school concerts used to raise around \$1300 from donations at the door, but recently donations have dropped to around \$250. Money raised goes towards funding initiatives and programs around the school.
 - There has been a discussion around charging a nominal amount for tickets, partly to comply with the fire code, as the gym gets too crowded. Other options are to split the concerts into two back to back concerts on the same night (as used to be the case for Wilkinson).
 - Comment: Part of the reason donations were so high several years ago is that a parent would make a speech about the importance of the Arts and create interest in donations > *Dayna has offered to do this on Apr 11th* .
 - There are concerns with the number of people allowed in gym at one time (i.e., fire code adherence). Possible crowd control measures include: charging a small fee, limiting the number of tickets per child/family, and increasing the number of performances (i.e., two back to back concerts)
- Rally for Education – Saturday April 6th at 12 noon (sponsored by ETFO)
 - Question: Could we have included the info in the Monday update? We were asked previously not to advertise ETFO events
 - Allan: Yes, this is different. We can't advertise the campaigns that ask for collection of signatures, or allow that to happen on the school premises.
 - Clarification: May we send a communication about the rally to the community via email?
 - Allan: Yes > *Council will send a standalone communication for rally before Friday*

5. New Business

Single Use Plastics: Kostas Kotsampouikidis

- The school is implementing an 'altruistic' program to limit single use plastic consumption > meant to be easy to comply with and is student driven.
- Wilky Eco Team is looking for parental and community support.
- The timeline is broken down into:
 - Immediate Activities (Phase 1): Raising awareness in the parental community, communication, and gathering input on implementation from the Parent Council, parent community and resources (April - May 2019).
 - Intermediate Activities (Phase 2): Eliminate (e.g., yogurt containers) and implement items (e.g., food sold in bulk) (June 2019 and re-introduce in September 2019).



- Longer-Term Activities (Phase 3): Eliminate (e.g., Ziplocks, plastic bags) and implement reusable containers (September - October 2019).
- The snack program will need to be modified as well. It will be more work to dispense food (especially if cheese strings and yoghurt tubes go) but we can't use that excuse to keep polluting.
- Short conversation on dispensing and selling drinks at Council events without using single use plastic containers. Will resume the conversation and expand on ideas after looking at different options.
- Considering the following opportunities to help promote Single Plastic Use Ban:
 - Possible vendor support/opportunities at Fun Fair or Fall Fest to promote reusable products.
 - Possible presentation for incoming students (Kindergarten Night).
 - Include item for Monday Update > *Kostas will prepare.*
 - Wilkitchen event that can promote healthy snacks to be packed in re-usable containers.

Discussion of School/TDSB Policy and Procedure for Communication and Handling of Infectious Diseases : All

- How can we improve infection control when the Wilkinson community is at risk of an outbreak?
- Strict policy in place at daycare (i.e., Dandylion) and protocol was followed in communicating to Wilkinson. Specific rooms used by Dandylion were sanitized.
- Ongoing concerns with transmission of illness (e.g., empty soap containers in bathrooms).
- It is unclear what the TDSB and/or Wilkinson policy is on responsible communication of infectious diseases > Aim is to promote clear communication of potential risks and the actions taken by Wilkinson support staff to ensure a clean environment.
- Comment: This is the first time that Dandylion had to issue notices relating to an infectious disease. Lice infestations can happen and the daycare will refuse students who aren't treated, but there hasn't been a precedent set for a disease outbreak in over 15 years.
- Comment: It was very helpful to circulate the notice via Monday update. The "48 hour asymptomatic period before returning" instruction empowered staff to refuse students returning too soon.



- Comment: By the time the Monday Update mentioned the Dandylicon notices, several students had been absent > Could the school send a communication so that parents can calculate the risk of sending their child to school?
 - Attendance was not indicative of an outbreak, rather it was within normal numbers expected when disease is going through the school.
- *Allan to summarize policy/protocol for infection control and provide an update for weekly Council newsletter.*

Other:

- Christine and Ryan shared that their son who is in Grade 1 was accidentally locked out of the school. This was a distressing event for their child as well as themselves as parents.
- They spoke to Jenny and they realised that it was an unfortunate gathering of circumstances (supply teacher in charge plus a change of routine – that class never has gym in the morning) that brought this about. While talking with other parents, following this experience, more stories of students having been locked outside the school surfaced.
- Allan: What do you instruct your son to do if left outside the school? Parent: I hadn't covered that topic because I didn't realise that was a possibility. Allan: What does he do if you are late picking him up? Parent: We are there to pick him up. Sophie: There is a teacher on duty in the yard at pickup time.
- A discussion on school and parental responsibility of educating children on what to do if they are locked out of the school is needed. Further exploration into school protocol to monitor attendance of students between in and outdoor activities was proposed.
- *Allan to communicate to parents the importance of speaking with their children about what to do if they find themselves locked outside.*
- *Allan to communicate role of the school to ensure children are kept safe.*

6. Council meeting adjourned at 8:01 pm.

**The next meeting of the 2018-2019 Council will be held on
Monday, May 6, 2019 at 6:30pm in the Library.**