

Wilkinson School Community Council – 21 October 2013 – Approved Minutes

Next Meeting: 11 November 2013	21 October - Agenda: 1. Minutes 2. Approval Of the Agenda 3. Council Administration / Executive Elections 4. Principal's Update 5. Treasurer's Report	6. Dandylion Update 7. Last Month's Activites 8. New funding requests 9. Parents Reaching Out (PRO) School Council Grant 10. Formalizing Committees 11. Other Business
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Attendees:								Y= Attend	R = Regrets	G = Guest
Y	Ruby Lederman – Chair	Y	Patrina Stathopoulos – (Dandylion Representative)	Y	Alison Howson	Y	Paula Weekes Kahn			
Y	Erin Vaillancourt – Vice Chair	Y	Manpreet Chana, – (Dandylion Representative)	Y	Raihana Ingar	G	Chantal Benoit			
Y	Jill Spellman – Secretary	Y	Adriatik Alimerkaj	Y	Leanne Jeans	G	Carmen Doyle			
Y	Sharon Hennessey – Treasurer	R	Sabmam Bharuchi	Y	Kris Kearns	G	Catherine Hewlett (Zikovitz)			
Y	Allan Kelly – Principal	R	Laura Bullard-Brezovsky	Y	Bruce MacDonald	G	Rob Jefferson			
Y	Yasmin Buhariwalla – Vice Principal	Y	Angelina Diassiti	Y	April Moon	G	Natalie Kauffman			
Y	Batya Levy – Teacher Representative	Y	Paul Dobson	Y	Emma Reid	G	AnnaBelle Lougheed			
Y	Susan Jim – Teacher Representative	Y	Sarah-Jane Gillespie	Y	Deanna Rosolen					

#	Topic/Issue	Status/ Action	Who	When
1	Minutes	Defer approval of the 23 September 2013 minutes to next Council meeting 11 November.		
2	Agenda	No conflicts of interest regarding the meeting's agenda were declared. The agenda was moved by Erin Vaillancourt and seconded by April Moon. "The agenda for the 21 October 2013 meeting is approved." - CARRIED		

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		<p>Executive Positions determined:</p> <ul style="list-style-type: none"> • Ruby Lederman (continues on as Chair) • Erin Vaillancourt (Vice-chair) • Jill Spellman (Secretary) • Sharon Hennesey (continues on as Treasurer) 		
4	Principal's Update	<ul style="list-style-type: none"> • French Information Night is <u>21 November</u>. Will include parents from approximately ten other schools. Carmen Doyle asked if current grade four parents could attend as one was not offered in the last academic year due to the work-to-rule. Allan Kelly confirmed they could. • April Moon asked if the Earl Grey extended French path will continue. Allan Kelly confirmed that he had heard nothing to the contrary. • Ward Council Meeting on <u>24 October</u> @ Earl Grey. Recommended that a current council member attend. Focus will be on traffic (crosswalks, speeding) and will include guest police officers. • Terry Fox Run update. Close to \$3,000 was raised so far this year. Reported that Wilkinson is one of the top fundraisers for the Terry Fox Run in our family of schools. • Wilkinson's Centenary is in the 2014/2015 academic year. A Centenary Committee is needed to plan for Wilkinson's 100th Anniversary. • Sports: Bordenball Team made conference finals. Cross Country Team sees three students progress to City Finals. • All Day Kindergarten (ADK). Allan Kelly and Patrina Stathopoulos will prepare an information session on the implications of ADK at Wilkinson. To be presented at an upcoming Council meeting. • Safe & Caring Schools Committee met once and has a <u>6 November</u> meeting which will include a safety walk of the school and grounds. CD asked if this would also include Dandyllion Daycare grounds and Allan Kelly confirmed it would. 	<p>Any council member</p> <p>S&CS Cmtte</p>	<p>24 Oct.</p> <p>6 Nov.</p>
5	Treasurer Report	<ul style="list-style-type: none"> • Sharon Hennessey was absent. Chair spoke on her behalf. Action Item: A draft budget for 2013/2014 will be created by the treasurer and the chair. It will be sent out and will include key items that council funds including but not limited to: general council expenses, pumpkinfest, arts programming, Silverbirch, scientist in the school, Earth Day event, yearbook, senior class graduation trip, visiting authors, Fun Fair and field trip subsidies. • Chair confirmed that funding requests may come in throughout the year. • Chair asked if any arts programming had been scheduled as yet. DR confirmed that it had not but that process will begin soon. April Moon suggested that arts programming should begin 		

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		<p>before December if possible.</p> <ul style="list-style-type: none"> • AnnaBelle Lougheed asked if speakers are invited in relation to special education. Chair reported that the Education Committee has \$1,000 grant this year. The grant is to enable Council to host a single (series of events) with the aim to help parents assist their children with homework. • Allan Kelly confirmed that there are no requests this academic year for a smart board. • Carmen Doyle recommended that the budget be available at a high level for all parents. Allan Kelly confirmed that all information will be included in meeting minutes and is to be posted on the website and on the Council board outside Room 3. April Moon continued that what is spent is usually itemized in the Annual General Meeting held in June. Carmen Doyle suggested that as a format which may be more accessible. <p>Action Item: Chair tasked the formatting and publishing of the budget to the Communications Committee.</p> <ul style="list-style-type: none"> • Chair reminded council of the process for approving expenditures: <ul style="list-style-type: none"> -expenses up to and including \$150 can be approved by two council members -expenses from \$151 onwards needs approval by council 		
6	Dandyllion Daycare Update	<ul style="list-style-type: none"> • Patrina Stathopoulos introduced Manpreet Chana as the Dandyllion Daycare representative on council and reported that the main issues for Dandyllion Daycare are ADK and security. 		
7	Last Month's Activities	<p>Pumpkinfest – 4th Annual</p> <ul style="list-style-type: none"> • Chair reported that this is not meant to be a fundraiser rather a community event and that council donated cider, etc. • Erin Vaillancourt mentioned that the community donated baked goods. A “pumpkin parking lot” was introduced. • Natalie Kauffman mentioned that not much was on sale and suggested a bake sale next year. • April Moon stated that approximately 100 families participated and 180 pumpkins were sold. Left over pumpkins given to teachers. Approximately \$600 was made in profit. Room for changes and collaborations next year. April Moon reiterated that although a community event it still needs to cover the \$1000 cost of putting it on. • AnnaBelle Lougheed reported that the new kindergarten play structure was helpful keeping the younger students occupied. <p>Movie Night</p> <ul style="list-style-type: none"> • Final numbers were not available. April Moon reported that \$620 was made at the door. The movie night was a bit frantic due to problems with facilities and lack of volunteers. It was observed it was also the messiest movie night in memory. • Paula Weekes Kahn recommended making an announcement on movie night etiquette. Chair requested that this be included in the next Newsletter. • April Moon suggested that a reminder that any donations for movie nights be peanut-free. 		

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		<p>Curriculum Night</p> <ul style="list-style-type: none"> No updates. <p>Pizza Lunch</p> <ul style="list-style-type: none"> No updates. 		
8	New Funding Requests	<ul style="list-style-type: none"> No funding requests came forward A guest, Natalie Kauffman, wants to promote visual arts in the school program working with local artists in the same manner as the scientists in the school program. Chair asked if it was TDSB sanctioned and discussion ensued. Allan Kelly will confirm if this new program needs to be sanctioned by TDSB. Chair asked if this should be a teacher request or come through via the Arts Programming Committee. Allan Kelly recommended that it should go via the Arts Programming Committee. April Moon confirmed that visual artists would be a good fit. 		
9	Parents Reaching out (PRO) School Council Grant	<ul style="list-style-type: none"> Chair called for a Parents Reaching Out School Council Grant Committee. The following have offered their membership: <i>Carmen Doyle, April Moon, Deanna Rosolen, Paula Weekes Khan</i>. Paula Weekes Kahn stated that there are strict rules on how to spend the grant. Allan Kelly recommended a spring date to hold the event(s). Paula Weekes Kahn confirmed that January or February are most suitable months. Allan Kelly confirmed that one evening event is preferred to multiple evening events. Yasmin Buhariwalla reported that Literacy Day is at the end of January and suggested a tie-in between this day and the event. 		
10	Formalizing Committees	<p>Arts Programming Committee</p> <ul style="list-style-type: none"> The following have offered their membership: <i>Paul Dobson, Natalie Kauffman, Bruce MacDonald, Deanna Rosolen</i> <p>Communications Committee</p> <ul style="list-style-type: none"> The following have offered their membership: <i>Catherine Hewlett (Zikkovitz) , Alison Howson, Rob Jefferson, Deanna Rosolen, Erin Vaillancourt</i> <p>ECA – Extra Curricular Night Committee</p> <ul style="list-style-type: none"> No updates. To discuss at next meeting. <p>Education Committee</p> <ul style="list-style-type: none"> PRO grant will feed into the Education Committee mandate. The following have offered their membership: <i>AnnaBelle Loughheed, Raihana Ingar, Bruce MacDonald, and Jill Spellman</i>. AL reported that she would like to see the mandate include special education in order to support special needs families. PS shared that Dandylion Daycare has a list of contacts that can be shared and will liaise with AL. 		

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		<p>Fundraising Committee</p> <ul style="list-style-type: none"> The following have offered their membership: <i>Angelina Diassiti, Alison Howland, Raihana Ingar, Ruby Lederman, April Moon, Erin Vaillancourt</i> <p>Greening Committee</p> <ul style="list-style-type: none"> The following have offered their membership: <i>Alison Howson, John Hykel, and Jill Spellman.</i> Patrina Stathopoulos confirmed that Dandyllion Daycare would like to continue to be involved all year round. <p>Safe & Caring Schools Committee</p> <ul style="list-style-type: none"> <i>Teacher membership: Allan Kelly, Margaret Mahovlich, Katherine Wareham.</i> The following have offered their membership: <i>Yasmin Buhariwalla, Angelina Diassiti, Lisa Dimodugno, and Sarah-Jane Gillespie.</i> 		
11	Other Business	<p>Permits</p> <ul style="list-style-type: none"> Chair confirmed that a permit is needed for every event. Paula Weekes Kahn confirms that she will manage the permit paperwork required. April Moon would like to see the cost of permits to be more transparent – perhaps extracted out during the AGM. Jill Spellman reminded that this also speaks to Carmen Doyle’s earlier request for more accessible financial reporting. <p>Food Drive</p> <ul style="list-style-type: none"> Mr. Lowe’s will manage the annual food drive this year. Erin Vaillancourt mentioned that the council should support and get the word out sooner. April Moon asked if dates for the food drive had been set. Not yet. Discussed placing a container outside the doors during the drive as it is difficult for parents to come in the building now. <p>New painting request</p> <ul style="list-style-type: none"> Mr. Lowe wants the mural in the southern main floor stairwell repainted. AK does not feel that this needs to be a funding request and can be managed internally. <p>Spiritwear</p> <ul style="list-style-type: none"> April Moon wants to reduce the inventory of Wilkinson spiritwear. Asked JS for original documentation. April Moon suggests a sale in November. Jill Spellman offered to assist. <p>Direct Donations</p> <ul style="list-style-type: none"> No updates. 		

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	Adjourned	It was moved by Paul Dobson and seconded by Kris Kearns: "That the meeting be adjourned at 8:15 pm" – CARRIED		
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Signed:	Date:
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