



## 2021-2022 Wilkinson School Community Council

### November 15, 2021

#### Meeting Minutes - Approved

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The 2021-2022 Co-Chair, Lisa Zivontsis called the meeting to order at 6:32 pm.

#### Agenda

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|---------------------------------------|---|--|
| <b>1.</b> Land Acknowledgement        | <b>5.</b> Committee Updates <ul style="list-style-type: none"><li>- Committee Process</li><li>- ARE Committee</li><li>- Fundraising Committee</li><li>- Education Committee</li><li>- Committee Update and Planning</li></ul> | <b>6.</b> New Business <ul style="list-style-type: none"><li>- Elect New Member</li><li>- Finance Processes</li><li>- Health and Safety</li><li>- PRO Grant</li><li>- Recording Meetings</li></ul> |
| <b>2.</b> Approval of November Agenda |   | <b>7.</b> Adjournment of Council Meeting   |
| <b>3.</b> Approval of October Minutes |   |  |
| <b>4.</b> Principal's Update          |   |  |
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#### Attendance

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##### Present:

Kim Jensen (Principal)  
Nicki Keenlside (VP)  
Lisa Zivontsis (Co-Chair)  
Dayna Tekatch (Co-Chair)  
Vince Chan (Treasurer)  
Shanna Breslin (Secretary)  
Anthea Moreau (Dandylion)  
Kostas Kotsampouikidis (Staff)  
Muneerah Chohan  
Amy Cole  
Emily Davidson

Stephanie Lamb  
Beth Martin  
Deborah Shub  
Jennifer Stiff  
Chantal Sweeting

##### Guests:

Jaime Yamashita  
Crystal Basi  
Valerie Politis

##### Regrets:

Brenda Ohngemach

##### Absent:

Rob Jefferson  
Parsa Khandaker

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#### 1. Land Acknowledgement

#### 2. Approval of November Agenda

- Dayna and Stephanie approved.



### 3. Approval of October Minutes

- Dayna and Stephanie approved.

### 4. Principal's Update: Kim Jensen

- School Improvement Plan (SIP): We have goals for achievement and equity, Indigenous education, and antiracism > We'll talk more about the specifics at the January meeting.
  - We have a whole new set of electronic math resources in line with the new curriculum. We also have a new guided reading program for Grade 1. We're collecting resources for our new Middle French program.
  - Professional Collaboration Series: We have met in our grade teams to dig into the new math curriculum.
- OPAL: Shelving is going into our new [OPAL](#) shed and we have lots of sleds (bought new last year) ready to be used.
- Library: We purchased new tech for our STEM program, involving robotics and programming > A LittleBits kit, Cubelets robot blocks, Osmo, Dash and Dot, and a set of Makey Makeys. We also have a Lego wall and some kits.
  - Students use these kits for active learning > figuring things out through trial and error and applying concepts.
  - Families can see what books we have in our library by visiting the [virtual library](#) with a student TDSB account (this can also be accessed through the Library Website link on our [Links and Resources page](#)).
  - We now have displays up for Remembrance Day and Indigenous learning. Our new anti-oppression/racism books are on display. We're continually working to incorporate voices that may not feel heard and are open to collaboration.
- The ARE Committee has been incorporating the TDSB days of significance calendar into our messaging and is interested in tying this to the library to action these items and encourage discussions.
- Could we add student reviews for new literature and books? Some of our new books are going straight into the hands of teachers as a way to introduce them and bring them into classroom work and discussion > *The ARE Committee will collaborate with Mr. K.*
- Committee Formation and Process: We would like to establish a clear protocol and doing things through Council will help keep us organized.
  - We have two forms for use on our website > Committee Creation or Update and Event Proposal.



- The first step in proposing a new activity or project is to submit an Event Proposal form and have a discussion at a Council meeting. If a new committee is being proposed or an existing committee is changing, a Committee Creation or Update form should be submitted for discussion.
- Once we know what committees are planning, we can link them with teacher leads.
- Once a project and/or responsibilities and a timeline are set, committees should communicate through the committee lead with Kim or the established teacher lead.
- Committees should also provide regular updates on their projects and activities at Council meetings.

## 5. Committee Reports

Committee members provided an update of upcoming and ongoing initiatives.

### ARE Committee: Dayna Tekatch

- As mentioned above, the committee will connect with the librarian to discuss incorporating our newsletter content into something actionable.
- We are trying to get our crosswalk repainted like a rainbow Pride flag. It has not been an easy process, so we are now trying to tie it to the Donlands station construction.
- We would like to create more signs for our fences and put some on the south fence. We hope to open this to community suggestions later in the year and believe we can get donations for supplies.
- We would like to create an Equity Goal for the whole school to respond to based on their age and development. Classes would work on answering a question or questions (e.g., What is identity? What is my story? How do other people's opinions change my story?). The staff would help us to create these questions.
  - If we can hold a spring fair, we would display each classroom's creation.
  - We know it is a lot to ask for something to be incorporated into the curriculum but are hoping to come up with a plan to have the whole class work on a response to one question all together.

### Greening and Grounds Committee: Beth Martin

- Committee Focus: Community outreach, garden expansion, teacher outreach.
- We've been integrating signage into the garden and have received positive feedback
- We've applied for the Pollinate TO grant to expand our garden. We plan to apply for the TD Friends of the Environment grant. Our plans for these grants include creating a bigger area for food crops by expanding into the area with the veggie planters.



- We want to partner with staff to do a tree identification project. Students can label trees with little metal tags. If the schoolyard revitalization project includes the planting of new trees, we can incorporate them into this.
- We have been creating a learning garden encyclopedia with all the plants in the garden.
- One of our members, Crystal, is a TDSB partner. Is there any teacher interest in working with her to incorporate plant life cycle information into the curriculum? We would love to connect if there is > *Beth will email this information to Kim.*
- Rain Barrels: we would like to run a fundraiser through rainbarrels.ca. The community would be offered rain barrels at a discounted rate and the school would get \$10 back from each sale.
  - It would happen any time after March 22, 2022. The sales period would last for four weeks.
  - People will make purchases through a Wilkinson webstore link. Barrels cost \$60 for direct delivery or \$50 for delivery to the school > We choose one option.
  - If delivering to the school, we will need to store them and order a minimum of 50 barrels.
  - We would also like to purchase two for the learning garden.
  - Hoping to advertise by putting flyers on poles: \$30-\$50 for printing.
- *This project would happen in the spring, so we will discuss it further closer to.*

#### **Fundraising Committee: Lisa Zivontsis**

- We've been brainstorming ideas for possible fundraisers this year.
- Shopping fundraisers: Indigo and Tru Earth laundry will join our list of referral links.
  - Indigo uses the FlipGive platform and is available through our regular FlipGive links; however, signing up with them directly gives us more money back on the purchase of gift cards (15%). We also get 3% on all qualifying purchases through indigo.ca.
  - Tru Earth makes eco-friendly laundry strips and gives us 20% back on all purchases. They also offer metal straws, bamboo cutlery, beeswax food wraps, dryer balls, cotton face pads, multi-surface cleaner strips, and produce bags. Tru Earth will pay us by direct deposit from either "Tru Earth" or "Share-A-Sale".
  - *The links have been added to our website and will be advertised.*
- Beer Store Drive: We would like to set up an ongoing bottle drive where people collect their empty alcohol containers (includes, glass, plastic, cans, and tetra packs) and give them to the Beer Store for recycling.
  - We would have two options: people can bring the containers to the Beer Store on their own throughout the year and send us their earnings through the direct



donations module and we will have two collection dates where people can bring their containers to the school parking lot, sort them into boxes, and volunteers will bring them to the Beer Store right after.

- Suggested drop-off dates are end of January and June. Drop-off dates will require volunteers to count the sorted bottles and drive them to the Beer Store on Donlands for the deposit. *If you can help with this, please [let us know](#).*
- Dance-a-thon: Links to our dance and health and physical education curriculum and has mental health benefits.
  - It would be run like Terry Fox with classes participating during gym class. Families and friends would sponsor kids through our online donation platform.
  - Would like to run it for a week and have classes participate twice during that time.
  - Perhaps it can be done outside in the spring or in the gym either before winter break as an end of year activity or in January as a way to ease back into school.
  - The staff will discuss timing and have students take ownership of promoting it within the school and in the student newsletter.
  - *Shanna is discussing logistics with Mr. Kasaval.*
- Cookbook: students and staff submit their favourite recipes to be compiled into a Wilkinson cookbook. It's meant to connect our community, celebrate our diversity, and raise money for the school.
  - We would also run a student cover art contest. It would be great if the staff could send this out to make sure all students know about it. The cover will be in colour, but the rest of the book will be in black and white (colour would be too expensive).
  - I'm still waiting on quotes and will figure out the details once I hear back.
  - Could we add a "donate a second book to another family" option. Would the school be willing to help us get these and other items to families that would otherwise not be able to participate? Yes, this is doable.
  - Would the school be willing to distribute these directly to students? We should be able to do this but might need some parent volunteers to help out.
  - Our yearbooks cost \$11 for black and white and \$17 for colour > *Shanna will look into this.*
  - Question: We used to have access to the announcements spreadsheet so we could add in items. The announcement sheet is no longer used but Grade 6s are being trained to take over the announcement. *We can send Kim items.*
- Battery Recycling Challenge: There is an Ontario Schools Battery Recycling Challenge through <https://www.rawmaterials.com/>



- It started in October and runs until May 13. Schools collect used alkaline batteries, and the company picks them up and weighs them.
- The schools that collect the most share a prize pool with SickKids.
- School staff or admin have to register > *Mme. Jim has registered and is awaiting next steps from the company.*
- Silicone Pouches: They have been located in the changeroom closest to the gym. There are 1.5 boxes.
  - We would like to set these up for online sales through SchoolCash and then incorporate them into various other initiatives throughout the year.
  - *We will discuss a distribution plan with the school.*
- Krispy Kreme: We would like to raise money by selling halal-friendly donuts.
  - We would send out a pre-order form so families can purchase boxes of donuts. The donuts are \$10 each and we keep \$5 from each box.
  - We can order up to 500 boxes. <https://krispykreme.ca/fundraising-community/>
  - We need to reserve a date for pick-up and then distribute the boxes. They could be distributed at school or kids could get a ticket for their box and pick them up on a weekend from the parking lot.
  - We would also like to include a “donate another box to another family” option.
  - Once the donuts are pre-ordered, we could then pay Krispy Kreme.
  - Even though they are boxed, this counts as open food and is not currently allowed.
- FUNDrive: We would like to run a fundraiser through Value Village, collecting soft goods (clothing, backpacks, textiles) and small household items (dishes, small appliances, toys and games). It’s an eco-friendly way to raise money! Not sure yet if we can give textiles for recycling or only things in good shape for resale.
  - They would be collected and delivered to a local Value Village at a pre-arranged time > They pay \$0.15/lb for soft goods, \$0.10/lb for small household items, and \$0.02/lb for books and other media. Seems common to raise a few hundred dollars.
  - We need to give them an estimate of the amount coming in about two weeks before our drop-off date. We could have volunteers agree to accept drop-offs and store them until the drop-off date. Could people drop-off items at the school to be stored? No, we cannot store things in the school now. Perhaps we can have people tell us how much they have in advance and keep it at their own homes?
  - This could be combined with the bottle drive if we have enough volunteers for each. They suggest we need 20 volunteers to store and keep goods.
  - If 2000 lbs of goods are donated, Value Village will give us a \$100 truck rental



allowance. Here is their [video](#) and [Frequently Asked Questions \(savers.com\)](#)

- It might be best if we can do this when we can store things and have parents in the school > Tabled for a later discussion.
- Avoca: We would like to partner with a local chocolate store for a fundraiser. All products are handmade daily, locally sourced, and they offer dairy/sugar/gluten-free products as well.
  - For the month of December, when Wilkinson families post about her shop (178 Hampton) on Instagram (mentioning Wilkinson), she will make a charitable donation to the school based on the number of posts.
  - We would also follow-up with a Valentine's fundraiser where we sell her packaged goods in place of our normal bake sale. We would also possibly set up a table at a spring fair or Fun Fair.
  - The Valentine's sale would happen via order form – we could set up tables outside the school to distribute the orders. We have to work out the logistics of this – it may require Council funds to purchase products in advance (or commit to an amount for pricing).
  - We would only sell the halal and nut-free items she sells.
  - We could offer a discount on silicone pouches and wrap the chocolates in them.
  - *Dayna will present the details for the February sale at the January meeting.*
- Spirit Wear: We would like to do a spirit wear fundraiser to raise money and promote a sense of community and school spirit.
  - The vendor is Marchant (TDSB approved). We would like to set up a webstore through them so families can order directly.
  - There will be a delivery fee for shipping directly to people's homes. In addition, people can pick-up their orders for free from the Scarborough store and we can offer free bulk deliveries to the school.
  - It takes 5-7 days to get the store up and running. Once it's up, we'd run a campaign lasting 2-3 weeks a few times during the year > Maybe start in the new year.
  - There is no cost to us. We would mark up the merchandise and Marchant will send us a cheque for the amount raised.
  - *Lisa will set up the store and work out the logistics of possibly shipping to the school and distributing.*
- Silent Auction: We would like to run an online silent auction to raise money for the school and support local businesses.
  - Our Fun Fair auctions have raised up to \$10,000.





- Volunteers will procure donated items/experiences using personal connections and asking local businesses directly (e.g., tickets to a show, handyman services, physical items, piecing together items into an “experience basket”).
- It would take place in the winter or spring.
- Blake has done this successfully and they have shared their best practices with us.
- Cost: the online auction tool is \$250 (\$190 USD) plus about \$100 for baskets and additional supplies > \$350 total. The funds raised should cover this investment.
- We do not have to spend money on the platform until we see what we have to offer > *We are looking to get a local real estate agent to cover the cost of the platform.*

## 6. New Business

### Elect New Member: All

- Welcome Emily Davidson!

### PRO Grant: Dayna Tekatch

- School Councils may submit one request for supports up to **\$1,500** to support initiatives/activities that engage parents/caregivers (including virtual), and builds School Councils’ capacity around Human Rights, Equity, Anti-Racism, Anti-Indigenous and Anti-Black Racism.
- Details, including an approved vendor list, can be [found here](#).
- We would like to apply for funding for an antiracism workshop exploring race, racism, and systemic oppression; unpacking unconscious bias; raising antiracist children; anti-black racism in the TDSB; school data analysis; and how to confront racism.
- This workshop is an active learning opportunity from a TDSB approved vendor that also has a Part Two which specifically supports the School Improvement Plan (something we could plan for in the future).
  - Alexis Dawson is a public education advocate and former Trustee on the Toronto District School Board. She was the 2019 recipient of the City of Toronto's Access, Equity and Human Rights William P. Hubbard Race Relations Award for her work around equity of access to education for underserved students.
  - Alexis continues to advocate for Black student equity as Chair of the TDSB Black Student Achievement Community Advisory Committee, Chair of Governance on the Ontario Alliance of Black School Educators and in her work as a Diversity, Equity & Inclusion Consultant, community organizer and parent.





- It is a 90-minute interactive Zoom presentation based on the info she gleans from our community (through a survey and data analysis) and would be scheduled for March.
- Cost: \$850 + HST.
- The learning and practical applications of this workshop are in line with creating an anti-racist and anti-oppressive school community. It will open the door to parents who don't usually participate in the Council and give everyone the language and understanding to engage in more courageous conversations.
- The Pro Grant application process begins today, and applications are due by December 3 at 5 pm. It is first come, first served. [Application Link](#).
- Part Two involves working with the school and council to build our SIP.
- Her goal is to get as many families as possible to respond to the survey. She has a toolkit to reach out to people.
- Motion to approve this and apply for the PRO Grant. *Motion approved. Dayna and Beth will complete the application.*
- For the future, Alexis also offers a 90-120-minute book discussion to enhance parents' understanding of antiracism practice through education and meaningful discussion with peers. \$350 + HST
  - Book - "So You Want to Talk About Race" by Ijeoma Oluo (available at A Different Booklist or on Audible)

### **Supporting COVID Protocols: Valerie Politis**

- There are some parents Interested in supporting COVID health and safety protocols. They had inquired about starting a new committee and were asked to bring this to a Council meeting to discuss whether the proposed supports overlap with the responsibilities of our current Health and Safety Committee.
- Please refer to the table at the end of the minutes. How many items are actionable now or in the future? Health Canada has highlighted that COVID is airborne. Will this information be shared and how? Are you hoping to have the Council or the school share this info?
- The school needs to follow the TDSB and Toronto Public Health guidelines and protocols. Our communications must be in accordance with TDSB and TPH guidelines. Many of the items in the table involve decisions that must come from above the school level and filter down to us. For example, we cannot buy N95 masks in bulk, but can distribute the masks provided by the TDSB to any students who need them.



- To suggest that all families have KN95 masks, may not be equitable as many families may not be able to afford them. Masks also need to be approved > The masks we give out come through the TDSB and TPH.
- Ventilation: What are the current procedures at the school? I have seen windows not open during the day. Can rooms be aired out during recess?
- We follow the TDSB and TPH ventilation protocol with HEPA filters in the classroom. The filters are run on maximum all day. Teachers are to open the windows throughout the day no matter what the weather is > They will be reminded of this.
- Is there anything that we can collaborate on and how can parents assist with this?
- We aren't allowed to spend Council funds on facility renewal or maintenance and upgrades. We are specifically not allowed to purchase HEPA filters > CO2 monitors would fall into this category as well.
- During lunch, is there an effort to increase ventilation and filtration when kids have masks off? The HEPA filters are on max and the windows are open. In the hallways and stairs, everyone is masked. When masks are off, conversations are at a minimum or not happening. We monitor classrooms to support this.
- Could we fundraise for the Corsi-Rosenthal boxes to help filter air and have students build them as part of our STEM curriculum? It would have to fit into grade-appropriate programming. The school can investigate the STEM project to see if it can be implemented. Could it be done as an extra-curricular activity? Right now, we are not allowed to run extracurricular programs because of cohorting.
- How can we help to make things safer? The table is full of amazing ideas, but this is the first in a series of steps that has to be taken to enable any of these ideas to happen. This is the starting point for a larger conversation about what we can and can't do. We have limitations at the school level, so maybe this information needs to be taken one level above the school? There is a Ward Forum on November 24 > It may be a good place to address these ideas and concerns.
- Many of our teachers do have voice amplifiers. Before we get more, we'll have to assess the need and a funding request would have to be submitted to the Council for funding.
- School staff are making sure to follow up with any students who have symptoms. We provide tests, we monitor kids, we ensure kids are staying home when they need to.
- I do believe we are adhering to the TDSP protocol for ventilation and masking.
- *We have added the chart about mask fit to our website and email newsletter and have provided Valerie with the details of the Ward Forum. In addition, parents are always*



*welcome to share information and articles with one another via our [Facebook page](#).  
Please note that we cannot post these items on behalf of others.*

## **7. Equity and Inclusion**

## **8. Council meeting adjourned at 8:06 pm**

**The next meeting of the 2021-2022 Council will be held on  
Monday, January 11th, 2022, at 6:30pm via Zoom Video Conference.**

## **Appendix Table: Supporting COVID Protocols**

<b>ACTIONABLE ITEM</b>	<b>REASON(S)</b>
<b>1.</b> Share widely: New Health Canada guidance about COVID transmission: highlight airborne	Updated Fri Nov 12 to reflect airborne transmission =Education
<b>2.</b> Share and encourage widely: New Health Canada chart about proper masking and fit	-Updated weekend of Nov 12 =Education -Very important due to airborne transmission -protect selves and each other from airborne transmission -Many not masking properly in general, if at all in the schoolyard -most students ineligible for vaccination and vulnerable pop
<b>3.</b> Advise widely: Better masking quality =i.e. KN95 or CA-N95  i.e.: <a href="https://canadastrongmasks.ca">https://canadastrongmasks.ca</a>  =Made in Canada respirator face masks with enhanced comfort	-Updated guidance Nov 12 weekend =Education -protect selves and each other from airborne transmission -most students ineligible for vaccination and vulnerable pop -age 5-11 group consistently at circa 30% of cases



<p><b>4.</b> Bulk buy and encourage better mask use for: Staff =i.e. KN95 or CA-N95</p> <p><a href="https://canadastrongmasks.ca/collections/adult-respirators-made-in-canada/products/canada-strong-cn95-respirator-mask-made-in-canada-canadian-n95">https://canadastrongmasks.ca/collections/adult-respirators-made-in-canada/products/canada-strong-cn95-respirator-mask-made-in-canada-canadian-n95</a></p>	<p>Updated Fri Nov 12 HC guidance and advice</p> <ul style="list-style-type: none"> <li>-better mask=better protection from airborne spread</li> <li>-most students ineligible for vaccination and vulnerable pop</li> <li>-age 5-11 group consistently at circa 30% of cases</li> </ul>
<p><b>5.</b> Bulk buy and encourage better mask use for: Students =i.e. KN95 or CA-N95</p> <p><a href="https://canadastrongmasks.ca/products/ca-n95-kids-white-disposable-respirator-mask-made-in-canada?_pos=4&amp;_psq=kids&amp;_ss=e&amp;_v=1.0">https://canadastrongmasks.ca/products/ca-n95-kids-white-disposable-respirator-mask-made-in-canada?_pos=4&amp;_psq=kids&amp;_ss=e&amp;_v=1.0</a></p>	<p>-Updated Fri Nov 12 HC guidance and advice</p> <ul style="list-style-type: none"> <li>-better mask=better protection from airborne spread</li> <li>-most students ineligible for vaccination and vulnerable pop</li> <li>-age 5-11 group consistently at circa 30% of cases</li> </ul>
<p><b>6.</b> Conscious Ventilation and Filtration Action Plan for High Risk Periods and Spaces (i.e. <b>lunch</b>/cohort crossover spaces like hallways/washrooms/gym, etc) =Shared widely</p> <p>Can consist of:</p> <ul style="list-style-type: none"> <li>-Run HEPAS at a higher rate to clean the air</li> <li>-Open windows and doors to increase air flow</li> <li>-Mindfully air out spaces during transitions (ie when kids outside/between cohort changes)</li> <li>-Supplement ventilation and filtration with CR boxes</li> </ul>	<p>-Updated HC guidelines Fri Nov 12 to reflect airborne transmission</p> <ul style="list-style-type: none"> <li>-protect vulnerable students ineligible for vaccination during high risk periods and in high risk places</li> <li>-age 5-11 group consistently at circa 30% of cases</li> </ul>
<p><b>7.</b> Enhanced Ventilation and Filtration Action Plan for High Risk Periods and Spaces</p> <ul style="list-style-type: none"> <li>=use CO2 monitors to measure air quality</li> <li>=ensure its no higher than between 700-800ppm</li> <li>=prioritize high risk spaces at high risk times (where know least amount of ventilation and filtration)</li> <li>=if yes implement above</li> <li>(*Access to 1 and waiting to hear back about more)</li> </ul>	<p>-Updated HC guidelines Fri Nov 12 to reflect airborne transmission</p> <ul style="list-style-type: none"> <li>-protect vulnerable students ineligible for vaccination during high risk periods in high risk places</li> <li>-age 5-11 group consistently at circa 30% of cases</li> </ul>
<p><b>8.</b> Run a School-Wide/Inter School STEM based Corsi-Rosenthal box building Challenge Day!</p> <ul style="list-style-type: none"> <li>=Great and fun STEM learning</li> <li>=Cheap and easy for kids to build</li> <li>=*See <b>2 minute</b> instructional video with <b>Children Teachers:</b></li> </ul> <p><a href="https://www.youtube.com/watch?v=ciPnaeA1_TM&amp;t=9s">https://www.youtube.com/watch?v=ciPnaeA1_TM&amp;t=9s</a></p>	<p>-Updated HC guidelines Fri Nov 12 to reflect airborne transmission</p> <ul style="list-style-type: none"> <li>-STEM educational, easy, inexpensive way to enhance ventilation and filtration</li> <li>-Winter is upon us</li> <li>-protect vulnerable students ineligible for vaccination during high risk periods in high risk places</li> <li>-age 5-11 group consistently at circa 30% of cases</li> </ul>



<b>9.</b> Invest in Voice Amplifiers for staff to help with any audibility challenges =Earl Beatty has done this	-helps ensure teachers heard without straining voice in outdoor educational settings
<b>10.</b> Refer to WILKCAT testing group families with sick kids who may fall through current gaps in daily self screen to help prohibit spread	-Gaps in self screen include: -Sick kids who's symptoms no longer classified as COVID symptoms (ie runny nose, headache) = can rapid test to determine not infectious with COVID, if + = PCR =fast and easy check -Asymptomatic exposed vaccinated kids can also test to ensure not infectious with COVID, if + = PCR =fast and easy check